TOLBERT CHARTER ACADEMY SCHOOL BOARD MEETING

MINUTES

**Date: October 23, 2023**

**Time: 7:00 pm – Virtual ZOOM Online Meeting**

**Board Members**

**Mark Tolbert, President | Blaine Clark, Treasurer | Linda Edgely, Secretary | TuJuania Scott, Board Member | Aldon Jones, Board Member | Troy Nash, Board Member | Ashton Jones, Board Member | Derrick Parker, Board Member**

* **Call to Order**

The meeting was called to order at 7:02 pm, by Bishop Mark Tolbert, Board President. Board members present at the meeting were:

* Bishop Mark Tolbert
* Blaine Clark
* Troy Nash
* A Sanchez Jones
* Derrick Parker
* Linda Edgely

**Guest:**

. Shaun Bryant - IC

. Cynthia Middlebrooks – Bookkeeper

. Dr. Shawn Williams

* **Approval of Minutes of the Previous Meeting**

A motion was made by Troy Nash to accept the October 23, 2023 board meeting minutes. The motion was seconded by Linda Edgely.

Motion carried. Vote 5/0

* **Approval of Bills**

A motion was made by Troy Nash to approve the monthly bills for payment. The motion was seconded by Linda Edgely.

Motion carried. Vote 5/0

* **Dr. Shawn Williams**

Mr. Shawn Williams was online, stating that he had the wrong date for the previous month.

LATCA Academics are going in the right direction, data is trending and well on the way, Map scores were to be release last week and waiting on DESE’s report

* **Superintendent’s Report- Dr. Mitchell (report emailed)**

Enrollment is still the same as last month, have lost a few, but also have added more.

Our EPICENTER submissions are up to date, with the exception of a few items, and waiting on the Board to submit their information. The financial disclosure form, from the MO ethic has been sent to everyone.

* **Principal’s Report**

Working on Safety grant $50,000 for DESE

Kiewit Partnership, hallways have been completed

* **Board Committee Reports**

Student Performance Committee- Dr. Hayes – No report Next meeting will be on the 16th of Nov.

Board Governance Committee- Dr. Mitchell – No updates. Board members should have their login for Epicenter by the end of the month.

* **Items for Discussion/Approval**
* HR Manager, Joi Slaughter worked in Dr. Mitchell’s office setting up Front Line information to Digitize Employee files, Cost is estimated between 4,236 to 6,589 per year. Motion by Linda Edgely and Second by Troy Nash. Vote 5/0
* **Financial Report- Blaine Clark**

Approval of budget were submitted to review. Voted: 1st Troy Nash 2nd Linda Edgely Vote 5/0

* **Next Meeting Date & Location: November 20, 2023 (7:57 pm)** **Zoom Online**
* **Adjournment**

Troy Nash made the motion to adjourn the meeting. The motion was seconded by Linda Edgely. Motion carried. Vote 5/0. Meeting adjourned at 7:57 pm.

**Submitted by Sheila Starks, *LATCA Executive Assistant***